

STOCKLAND PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Committee Room, Stockland Victory Hall at 7.30pm on Tuesday 23rd January, 2018.

- 1) **Public Participation Time** (SO 1e & f); No questions were asked.
- 2) **Reports from;** Police; EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received)..
- 3) **Resolved to exclude members of the press and public.** Agenda Item 7d) Website [Public Bodies(Admission to Meetings Act) 1960].
- 4) **To record those Present** Cllrs Griffiths (Chairman), Allen, Clay, Drew, Durrant and the Clerk, K Pearson, in attendance; **Apologies for absence and consider whether to approve the reasons given;** Cllrs Bass, Bright, Maitland, Parris and Patch.
- 5) **Declarations of Interest** There were no interests declared (s31 & 33 of the Localism Act 2011, Code of Conduct, 2012).
- 6) **Council Meeting Minutes-** the draft minutes of the meetings of the Finance & Staff Committee and the Council on Wednesday 10th January were confirmed and signed.
- 7) **Action Review Summary:** to receive and review the following items:
 - a) Turbary finances; resolved to await further information and actual invoices before deciding actions to take.
 - b) Village Petrol Pump repair project; resolved to; await the EDDC Conservation Section's response.
 - c) Highways and Footpaths; resolved to receive progress reports on current issues; Road Warden scheme and potholes work needs an application to the Enhancement Fund for signage; Yarcombe and Membury Parish Councils are completing their own PTF bids for drainage works and it was agreed that Cllr Griffiths to source quotes for 2 days ditching work for a PTF bid before the closing date of 8th February; Footpath No. 5, drainage is completed at a cost of £91.20; footpath No. 21 reported that a tree has fallen across the footpath in Happy Valley and that two gates at Corrie need replacing on footpath No. 2; Church Lane sewer reported as overflowing again and complaints need to be made direct to SWW by people using the route.
 - d) Website; resolved to agree the item be taken as a confidential item.
 - e) Public Sector Mapping Agreement; resolved the Clerk to bring a report to the next meeting.
- 8) **Budget and Precept 2018/19;** resolved to receive and agree the report from the Finance & Staff Committee attached to their Minutes as App 1; agreed the Budget and Precept to meet it for 2018/19 is an increase of 15%(£3.33pa for a Band D household and Precept for the year is £8,352 up from £7264) and the return form for EDDC was completed and signed.
- 9) **Pensions Regulator;** resolved to note that the Council has joined the National Employment Savings Trust pension scheme (NEST) and under current conditions no contributions are required to be paid by the Council.
- 10) **Annual Report and Audit;** resolved to; receive a report from the Clerk on the webinar on the 23rd January for 2017/18 External Audit via PKF LITTLEJOHN LLP; appoint Peter Bishop as Internal Auditor for this year and pay his invoice of £50 for 2016/17; pay invoice for Grant Thornton for 2016/17 External Audit of £240 inc VAT.
- 11) **RoSPA Play Area Inspections in March/April for Stockland Parish Council;** resolved to agree for a Play Inspection to be carried out at a reduced cost and wait to opt for 'automatic inspections' once the report is produced; to investigate the costs and effectiveness of providing a dog bin from EDDC

- 12) **SLCC GDPR webinar**; resolved to receive a report on the Council's responsibilities under the General Data Protection Regulations made in April 2017 and effective from May this year.
- 13) **Parish Paths Partnership Annual Finance forms** - for completion and return by mid-February 2018; resolved that Cllr Griffiths liaise with the Paths Co-ordinator to agree extra finance required for parish paths development.
- 14) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
- a) EDDC; Street Trading arrangements for Town and Parish Councils was noted.
 - b) Agricultural Development Applications across Membury, Yarcombe and Stockland; resolved to agree a joint approach to such developments that meet Neighbourhood Plan conditions for Screening and Dark Skies.
 - c) applications received: to consider and respond;
 - i) 17/2967/FUL – Newtons, Ham, Axminster EX13 7HL Construction of replacement timber decking was supported.
 - ii) 18/0095/FUL - 10 Walshams Stockland Honiton EX14 9DT Construction of two storey side extension was supported.
 - d) To review applications previously considered or approved;
 - i) 17/2451/FUL - Land South of Heathstock Farm, Heathstock Stockland, EX14 9EU; amended plans Conversion of redundant agricultural barn to form holiday let; Conditional Approval.
 - ii) 17/2347/FUL - Townsend Farmhouse Stockland Honiton EX14 9DS; Retention of child's play structure and zip wire; Temporary Approval for two years.
 - iii) 17/2710/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of replacement car port to rear; Conditional Approval.
 - iv) 17/2360/FUL and 17/2361/LBC - The Old Vicarage Stockland Honiton EX14 9EF; Construction of single storey garden room extension; awaiting decision.
 - v) 17/2170/FUL: Saxons Cotleigh Honiton EX14 9JD; Demolition of original bungalow and erection of replacement two storey dwelling with new relocated access drive; awaiting decision
 - e) applications refused/withdrawn/appealed: to decide how to respond:
None
- 15) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)
- a) Blackdown Hills Parish Network; subscription of £80 due; Annual Winter meeting, 18th Jan.
 - b) Campaign to Protect Rural England newsletter
 - c) DALC; monthly updates; newsletter.
 - d) Devon Communities Together; eNewsletter; training courses; Love Devon Newsletter;
 - e) DCC; various Temporary Traffic Notices; Devon Countryside Access Forum; Devon Local Flood Risk Management Strategy
 - f) EDDC; Council & Cabinet Agenda; Development Management Committee; The Knowledge; Residents Magazine; East Devon Business Newsletter;
 - g) Fields in Trust; newsletter.
 - h) HMRC & Pensions Regulator; newsletters
 - i) ICO; renewal of subscription as a Data Controller of £35pa; e-news from the Information Commissioner's Office; GDPR.
 - j) NHS; NEW newsletters; Healthy People monthly briefing;
 - k) Police & Neighbourhood Watch Alerts
 - l) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
 - m) Victory Hall Committee; invoice 616 for £44.00.
- 16) **Finances** to review and agree items of payments and receipts
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|---------------------------------|----------|
| Balances at Bank (at 31/12/17): | |
| Treasurers Account | 23666.99 |
| Payments (as at 17/01/18) | |

i) Staff costs Dec	411.48
ii) External Audit, Grant Thornton	240.00
iii) Internal Audit, P Bishop	50.00
iv) BHPN subs renewal	80.00
v) KP travel SLCC AGM	9.10
vi) VH 616	44.00
vii) ICO subs	35.00
viii) Staff Costs Jan	420.48

TOTAL 1290.06

Receipts (as at 17/01/18)

i) WPD Wayleaves	366.26
ii) P3 receipt for Drains	250.00

Movement of Funds -673.80

BALANCE TOTAL 22993.19

- 17) **Items of Future Business** for the next Agenda; 7c) dog bin from EDDC; GDPR; 14b joint proposals on Plans

- 18) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.
Item 7d) Website: Agreed to accept the quote from Parish Council Websites with no VAT payable at a cost of £589 for the first year and £120 pa subsequently.

- 19) SignedChairman Date 27th February 2018

Meeting closed at 10.00pm